



CAPR
Canadian Alliance
of Physiotherapy
Regulators

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Alliance canadienne des
organismes de réglementation
de la physiothérapie



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Physiotherapy Competency Examination

WRITTEN COMPONENT

Remote Proctoring Information Package

Updated August 2024



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1. Remote Proctoring of the Written Component

The Written Component of the Physiotherapy Competency Examination (PCE) can be taken at any private, secure location through [risr/assess](#) and [ProctorExam](#).

This information package details the items that candidates are **required** to prepare for a remotely proctored exam, and provides an overview of what candidates can expect on exam day. Candidates must also review the other [resources](#) available on the CAPR website, including the '[Rules of Conduct and Examination Security](#)' which must be followed by all candidates who are taking the Written Component.

If you are taking the Written Component via remote proctoring, it is **your responsibility** to ensure that your exam setup meets the technology, network, and testing environment requirements for a remotely proctored exam.

2. Remote Proctors

If you take the exam via remote proctoring, you will be interacting with a live remote proctor at different times during your exam. A proctor is a person whose role is to supervise and maintain the integrity and security of the Written Component.

During the exam, the proctor will:

- ensure that only registered candidates are admitted into the exam
- screen candidates, their personal belongings, and their testing environment during check-in, after breaks, and, if needed, at any time during the exam
- monitor candidates throughout the exam through continuous live video, screen sharing, and audio feeds
- refuse admission to candidates who are unable to complete any stage of the security check-in, and
- terminate a candidate's exam session if they violate the Rules of Conduct and Examination Security and/or commit any other [examination violation](#).

The proctor has the right to communicate with you and/or conduct additional security checks at any time they deem necessary. The proctor may do this while you are taking the exam, and your exam timer may continue to count down.

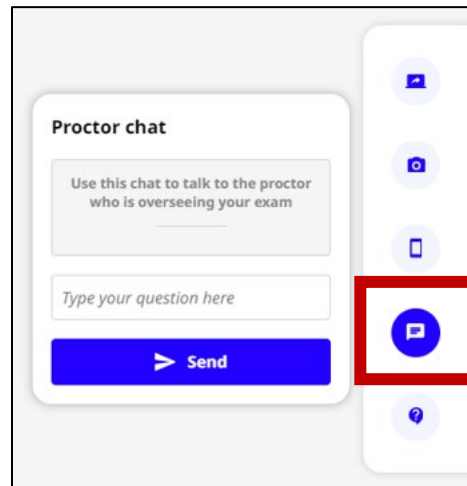
For exam security purposes, you will be video-, screen- and audio-recorded from when you are admitted into the exam until you end your exam session. By participating in the exam, you consent to being recorded.



All exam recordings and the screen capture images of your photo and identification are secured by risr/ and/or CAPR to protect your privacy.

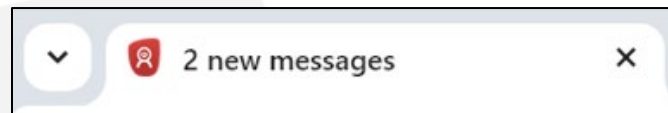
2.1 Communicating with your proctor

You will communicate with your proctor using the proctor chat feature on the ProctorExam page. Your proctor will **NOT** speak to you.



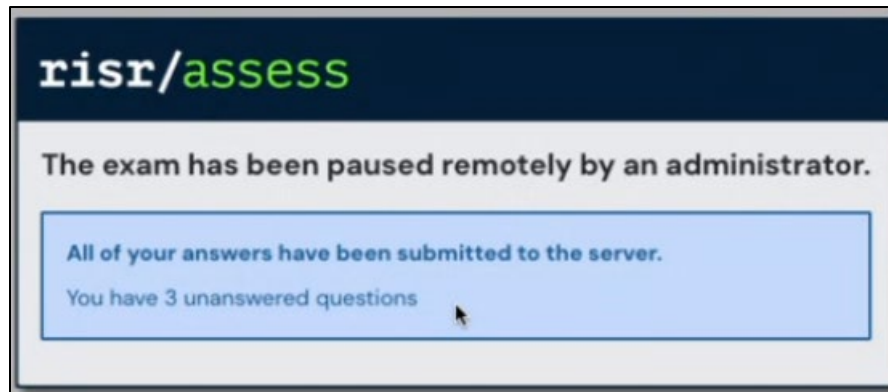
Proctor chat button

When you receive a message from your proctor, an audible notification will chime and a flashing visual notification on the ProctorExam tab will appear:



NOTE: You must ensure that the browser tab labels are visible for the duration of your exam to ensure that you see the visual notifications when you receive messages from your proctor. Do **NOT** put your browser in full screen mode.

You must go to the ProctorExam page to view and respond to your proctor's message. You **MUST** address your proctor's messages **within 5 minutes**. Otherwise, your exam will be paused, and you will see this message pop up in the middle of your screen:



You will not be able to close the pop-up message or interact with the exam platform until you address your proctor's message. Your exam will be un-paused once you have resolved the issue raised by your proctor.

NOTE: During the exam, your proctor will **NOT** be able to answer questions related to:

- exam content
- the functionality of the risr/assess platform
- troubleshooting technical issues

3. Before Examination Day

When deciding to take the Written Component via remote proctoring, you must ensure that you have:

- the devices and internet connectivity setup that meet the [technology and network requirements](#), and
- an appropriate room that meets the [testing environment requirements](#).

Make sure that your devices and testing environment are ready **BEFORE** exam day to avoid unnecessary delays and the risk of not being able to take your exam on exam day.

NOTE: If you are unable to meet **ALL** of the requirements listed in this section, you are **NOT ELIGIBLE** to take the exam via remote proctoring.



3.1 Testing Environment Requirements

Item	Requirement	Restriction (if applicable)
Testing room	<ul style="list-style-type: none">You must take the exam in an indoor room (four walls and a locked/closed door). If it is not possible to lock the door, you should post a sign that reads “DO NOT ENTER” on the outside of the door.	<ul style="list-style-type: none">If the room has a wall that has a large window where other persons or objects may be visible (e.g., causing distractions or risks to exam security), the window must be shut and covered.If you do not have access to a closed space, you may take the exam in an open space, as long as you can ensure that you will be alone for the duration of the exam. You may use temporary dividers (room dividers or sheets) to isolate your testing space. The entire space and its contents will be inspected by your proctor.
	<ul style="list-style-type: none">Your testing room must be well-lit – you and your testing environment must be clearly visible for the duration of your exam.	<ul style="list-style-type: none">Backlighting, as this results in you not being clearly visible.
	<ul style="list-style-type: none">You must be alone while you are taking the exam.	<ul style="list-style-type: none">No other individuals or pets are allowed in the testing room for duration of the exam.
	<ul style="list-style-type: none">Your testing room must be uncluttered.Your testing room must be distraction-free.	<ul style="list-style-type: none">There should be no reference materials in the testing room, and all loose items must be put away.Walls should be bare/blank (everything removed or covered) and large storage furniture (i.e., shelves) should be shut and covered or emptied.There should be no background noise or visual distractions for the duration of your exam.



Item	Requirement	Restriction (if applicable)
Workstation	<ul style="list-style-type: none">• Your desktop or laptop computer must be placed on a desk or table.• Your workstation must be set up in a way that ensures that you will be sitting upright, comfortably, and fully visible in the cameras for the duration of your exam.• The surface must be clean and clear of everything except for the device you will use for testing.• Desk or table drawers must be empty.	<ul style="list-style-type: none">• You must take the exam using a desk and chair setup. You will NOT be allowed to test on your bed, on the floor, etc.• Sit-to-stand desks are NOT allowed.• You are NOT allowed to change positions or locations while you are testing.• Items that are not in the Required and Allowed items list must be removed from your workstation and surrounding areas.
Camera setup (camera views)	<p>Your proctor must be able to clearly see you and your surroundings for the duration of the exam.</p> <ul style="list-style-type: none">• <u>Testing device web camera view</u>: you must be visible from the chest up.• <u>Remote proctoring camera view</u>: your workstation and immediate surroundings must be visible.	

You may take the exam in any room that is not in your own residence (for example, your workplace, a hotel room, dorm, or other university/library space). If you choose to do so, you **MUST**:

1. Check with the relevant IT service provider to ensure that the required web links can be accessed (not blocked by the network firewall). It is likely that risr/assess and ProctorExam will need to be whitelisted by the IT service provider.
2. Ensure that your testing room is ready for the environmental scan from the moment that you log in, and that you are able to meet all testing environment requirements for the duration of your exam.

NOTE: If your room, workstation, and camera setup do not meet the requirements outlined above on exam day, you will **NOT** be allowed to proceed with your exam. If this occurs, you will be required to move to another exam date, which will be subject to the 'Cannot Test Service Fee' of \$200.



3.2 Technology and Network Requirements

Item	Requirement	Restriction (if applicable)
Testing Device	<ul style="list-style-type: none">• You must use a desktop or laptop computer that has a:<ul style="list-style-type: none">○ single monitor○ mouse (touchpad, trackpad, or external), and○ keyboard (built-in or external).• Your testing device must be plugged into a power source for the duration of your exam.	<ul style="list-style-type: none">• Tablets, Chromebooks, smartphones, and cell phones are NOT compatible.• Dual/additional monitors are NOT allowed.• All unnecessary devices and connections (e.g. printers, etc.) must be DISCONNECTED.• Third-party antivirus software and pop-up blockers must be DISABLED (turned off).
Hard drive (HDD) storage space	<ul style="list-style-type: none">• Your testing device must have a minimum of 20GB of free space available.	
Total memory (RAM)	<ul style="list-style-type: none">• It is recommended that your testing device has 8GB of RAM, but it should have a minimum of 4GB.	
Operating system	<ul style="list-style-type: none">• Your device should have the latest available operating system installed. The minimum requirement is:<ul style="list-style-type: none">○ Windows – Windows 10.○ Mac – OS 10.13.	
Internet connection	<ul style="list-style-type: none">• You must have a strong, stable Wi-Fi connection and sufficient bandwidth:<ul style="list-style-type: none">○ at least 3 Mbps download and 3 Mbps upload speed, ping under 25 ms.• To reduce the chances of internet connectivity issues, you should set up your testing environment in the location where the Wi-Fi signal is strongest.	<ul style="list-style-type: none">• Hotspot connections are NOT allowed. If you use a hotspot connection, you will not be able to proceed with your exam.• Virtual private networks (VPNs) should be DISABLED. VPNs can affect your internet connection speed and may also cause issues with connecting to the exam platform.• You should tell everyone in your testing location not to use the internet while you are taking the exam.



Item	Requirement	Restriction (if applicable)
		Other people using the same internet connection (for example, to stream content such as videos or gaming) while you take your exam can cause your internet connection to significantly slow down or drop completely.
Web browser	<ul style="list-style-type: none">• Google Chrome is the only supported web browser. The latest available version should be installed.• The ProctorExam Google Chrome plugin must be installed.• Pop-up blockers should be disabled.	<ul style="list-style-type: none">• All other web browsers are NOT compatible.
Web camera	<ul style="list-style-type: none">• You must have a functional internal or external web camera connected to your testing device.	
Microphone and Speakers	<ul style="list-style-type: none">• You must have a functional internal or external microphone.• You must have functional internal or external speakers.	<ul style="list-style-type: none">• Headphones (wired or wireless) are NOT allowed.
Remote proctoring device	<ul style="list-style-type: none">• You must use a smartphone or a tablet as your remote proctoring device. This mobile device should:<ul style="list-style-type: none">○ have an operating system of Android 8 or higher or iOS 15.8 or higher,○ have the ProctorExam mobile app installed,○ be connected to Wi-Fi, and○ be set on silent, airplane mode (or equivalent), the auto-lock or screen timeout feature is set to 'Never' (or equivalent), and screen rotation is enabled.	<ul style="list-style-type: none">• A second laptop CANNOT be used as a remote proctoring device.• Huawei P30, Samsung Galaxy A3 (2016), and Google Pixel 3 or newer are not compatible.



Item	Requirement	Restriction (if applicable)
	<ul style="list-style-type: none">• Your remote proctoring device must be upright and plugged into a power source for the duration of your exam.	

NOTE: If your devices and internet connectivity setup do not meet the requirements above on exam day, you will **NOT** be allowed to proceed with your exam. If this occurs, you will be required to move to another exam date, which will be subject to the 'Cannot Test Service Fee' of \$200.



3.2.1 Complete the System Check

One week before your exam date, you will receive a **“Please register for your exam”** email from ProctorExam (exams@proctorexam.com). This email contains the link to the System Check.

NOTE: The link in this email is unique to you; **DO NOT SHARE IT WITH ANYONE ELSE.**

The System Check is a **self-check**. You must confirm during this process that all relevant components of your testing and remote proctoring devices are functioning, and that you have a strong, stable internet connection. A video showing the System Check process is available [here](#).

You must ensure that you meet the [technology and network requirements](#) **BEFORE** starting the System Check. When your devices and network are ready, click on the link in Step 1 in the ProctorExam email to be directed to the System Check. If you do not have the ProctorExam plugin installed, this will first open the Chrome Web Store download page for the ProctorExam plugin.

You must complete the System Check using the device that you intend to use on exam day, and in the location where you intend to test.

You must complete the System Check no later than 48 hours before the exam, but we strongly encourage you to **complete the System Check as soon as you receive the email from ProctorExam**. This helps ensure that you have enough time to address any deficiencies before exam day.

If you have any issues with completing the System Check, contact exams@alliancecept.org for support.

3.3 Exam link

After completing the System Check, you will receive a **“You are now ready to take the exam”** email from ProctorExam, which will contain the link that you will use to access the ProctorExam page at your exam appointment time (contained in the Exam Appointment Confirmation email from CAPR).

NOTE: The link in this email is unique to you; **DO NOT SHARE IT WITH ANYONE ELSE.**

3.4 Login credentials

CAPR will send you an Exam Appointment Confirmation email **30 days before your exam**. This email will contain your exam appointment time, as well as the unique Username and Password that you will use to access the risr/assess platform on exam day. You will be prompted to use this information after you have completed the check-in process.



NOTE: You **MUST** have a printed copy of this email with you on exam day to access your Username/Password, because you will not have access to your email account after you complete the security check-in process. This printed copy will be inspected by your proctor.

4. Examination Day

You must log in to the ProctorExam page at your exam appointment time to start the check-in process. Access to the ProctorExam page is restricted to your specific start time, so you will not be able to start the check-in process earlier than your exam appointment time.

Late: You must complete the check-in process and be logged in to the exam platform by **55 minutes after** your exam appointment time. If you have not started the exam within this timeframe, you will be considered late. Where this occurs, you will have to move to another exam date, and this will be subject to the 'Cannot Test Service Fee' of \$200.

No-show: If you do not attend the exam, and did not submit a withdrawal or reschedule request in advance, you will be considered a no-show and you will forfeit your entire exam fee.

NOTE: Late and no-shows do not count as attempts in your exam history.



4.1 Required, Allowed, and Prohibited Items

Required	Allowed	Prohibited
<p><u>Documents and information:</u></p> <ul style="list-style-type: none"> • Government-issued photo ID (Passport, Canadian Permanent Resident Card, Canadian Driver’s Licence) • A printed copy of the Exam Appointment Confirmation email from CAPR with your Username and Password <p><u>Testing device:</u></p> <ul style="list-style-type: none"> • Desktop or laptop computer that has gone through the System Check and has the ProctorExam plugin installed • Web camera • Microphone and speakers • Mouse • Keyboard <p><u>Remote proctoring device:</u></p> <ul style="list-style-type: none"> • Smartphone / tablet that has the ProctorExam mobile app installed (on silent, notifications disabled, in airplane mode, Wi-Fi turned on, auto-lock disabled, and rotation enabled) <p>NOTE: You may use a phone stand or tripod to ensure that your remote proctoring device will be upright for the duration of your exam.</p>	<ul style="list-style-type: none"> • Ear plugs (foam, no strings) • Ergonomic devices (e.g., device stands, footrests) • Eyeglasses (non-tinted) • Lip balm • Medical devices that are not dependent on the use of a communication device (e.g., cochlear implants, hearing aids, insulin pump, glucose monitor) • Medications (without packaging or paper inserts), including inhalers, EpiPens • Orthotic devices and aids (e.g., arm slings, braces, casts, collars, canes, crutches, walkers, wheelchairs) • Plain sheet or blanket (to be used to cover items in the room if directed by the proctor) • Room or office furniture (including small fans or space heaters) • Snack (small, odourless, noiseless, removed from its original packaging and placed in a transparent, unlabelled, zip-sealed bag or a plate) • Tissues (a few unpackaged sheets) • Water (one transparent, unlabelled plastic bottle or a glass of water) 	<ul style="list-style-type: none"> • Beverages (other than water) • Calculator of any kind • Wired or wireless headphones, earphones, earbuds • Jewellery (unless for religious reasons), watch • Notebook, paper (apart from your printed copy of the Exam Appointment Confirmation email) • Outerwear (jacket/coat), hat, non-religious head covering. • Pen, pencil, highlighter • Published materials, notes, and other studying/testing aids • Purse, wallet, bag, briefcase • Pager, any other electronic devices, including any wearable technology



NOTE:

- The required and allowed items list above is **exhaustive**. Items that are not on these lists are prohibited. All required and allowed items that are brought into your testing environment will be inspected by the proctor.
- The prohibited items list above is **not exhaustive**. Prohibited items are not allowed at any time during the exam. The proctor will ask you to remove any prohibited item(s) during the security check-in.
- Light clothing items such as sweaters, etc. will be inspected during the security check-in. If such items are removed, they must be hung on your chair, not placed on your lap or on the workstation.
- You should have a plain sheet or blanket in your testing environment, to be used if your proctor asks you to cover specific items (e.g., a portion of your wall, furniture, open shelving, large electronics, decorations, etc.) during the environmental check.

4.2 Launching the Examination

4.2.1 Accessing the ProctorExam Page

At your exam appointment time, click on the link in Step 2 of the “**You are now ready to take your exam**” email. This will open the ProctorExam page. The ProctorExam page must be kept open for the duration of your exam.

When you are ready, click ‘Set up ProctorExam’ in the ProctorExam page to start the security check-in process.

NOTE: Your exam timer will **NOT** start at this point. The time taken for the security check-in process will **NOT** impact your exam time. Your exam timer will start once you log in to the risr/assess platform after you have completed the security check-in process.

4.2.2 ProctorExam set up

You will complete guided set up steps before you start the security check in. Before starting, you must first confirm that you are ready to start the exam, as you will not be allowed to leave your testing environment once you have started the proctoring checks. If you leave, you will need to repeat the entire security check-in process.

1. Allow ProctorExam to send you notifications.
 - If you have any other tabs or windows open, you will be asked to close them at this stage. You will not be allowed to continue until all tabs other than the ProctorExam tab are closed.



2. Enable screen sharing with ProctorExam. Your screen will be recorded from this point until you end your exam.
 - You **MUST** select 'Entire Screen' during this step. Not sharing your entire screen is an examination violation and may lead to your exam being terminated.
3. Set up your microphone, speaker, and web camera.
4. Take a picture of your face. You must ensure that your full face is visible during this step.
5. Take a picture of your government-issued photo ID. You must ensure that the photo and name on your ID are clearly visible during this step.
 - The proctor will compare the image captured of your face to the photo on your photo ID. If the image capture of your photo ID is unclear, you will be asked by your proctor to show it again on the web camera.
 - If the proctor suspects that you do not match the photo on the photo ID provided, this will be escalated to CAPR and you will not be able to proceed until this has been resolved.
6. Set up your remote proctoring device. You must ensure that your notifications are disabled and that your screen will not lock for the duration of your exam, as these may disrupt your remote proctoring device connection and recording.
7. Enable recording on your testing device web camera and remote proctoring device. Your cameras will be recorded from this point until you end your exam.

A video showing the Exam Day Check-in process is available [here](#).

4.2.3 Security check-in

After you complete the setup steps, you will connect with your proctor who will guide you through the final steps before starting your exam.

The environmental and candidate check is completed using your remote proctoring device. This process can take up to 20 minutes, but additional time may be required if you and your testing environment are unprepared. You should:

- do a final check 30 minutes before your exam appointment time and
- ensure that you are not wearing accessories or have any other personal items on you.

Follow the steps on your remote proctoring device to scan your room to verify that your testing environment meets all the requirements.



You must ensure that you move slowly through these steps and capture your testing environment thoroughly. Your proctor will inspect your room and workstation as you do this, and may ask you to repeat steps or change or remove items from your testing environment.

1. Show your computer and keyboard.
2. Show your workstation, including the space behind your computer and drawers on your desk/table.
3. Show the space under your workstation and your ceiling.
4. Show your entire room.
5. Show your face and ears.

After completing the room scan steps, you must wait for instructions from your proctor. If they found the room scan inadequate (e.g., some areas were missed or need to be looked at again), the proctor may ask you to repeat some steps.

If the proctor confirms that the room scan was adequate, they will then ask via chat to inspect the following items/areas:

- The Exam Appointment Confirmation email printout
- Your hands, forearms, and wrists
- Your pockets
- Any other items on your workstation and immediate environment

You will then be prompted to set up your remote proctoring device behind you or to your side, in a way that provides a view of your workstation and surroundings that is different from the view from the web camera on your testing device. Follow the proctor's instructions to achieve this.

4.2.4 Connection check

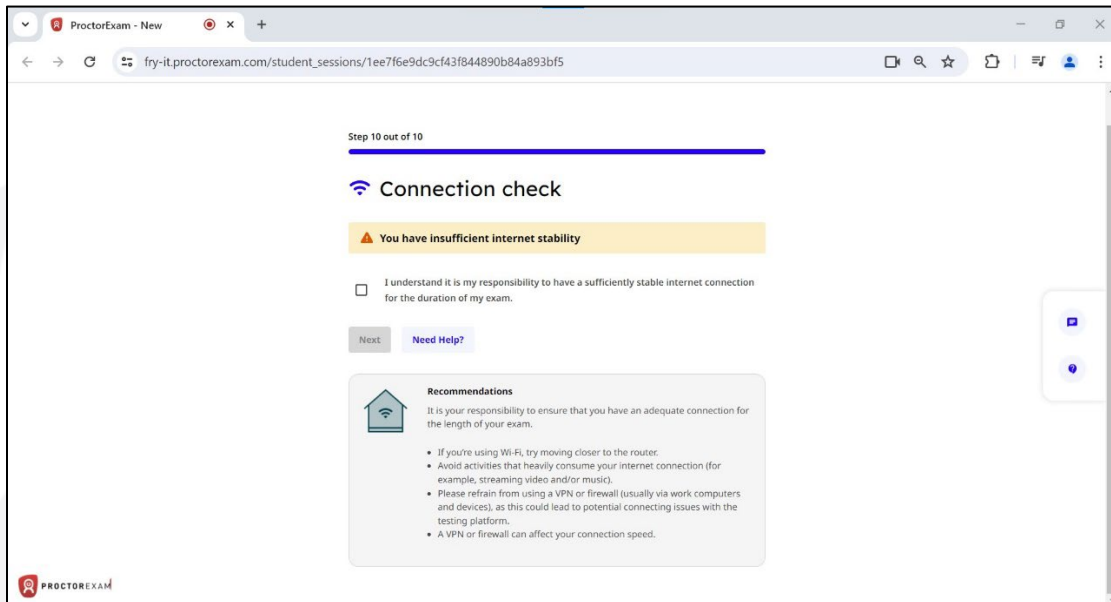
The last step is a connection check before you start your exam.

If you have insufficient internet stability during this step, remember that it is a point-in-time check. If your internet was found to be stable during the system check and you have ensured that you

- are taking the exam where the Wi-Fi signal is strongest in your testing location,
- are not using a hotspot connection or any other portable internet device,
- have ensured that virtual private networks (VPNs) are disabled, and



- have told everyone in your testing location not to use the internet while you are taking your exam
- then you may check the box and proceed.



NOTE: CAPR will be actively monitoring your exam through the risr/assess and ProctorExam platforms, and will be able to assist in the event of internet connectivity issues.



4.2.5 Log in to the exam

A link to begin your exam will appear on the ProctorExam page after you complete the set up and check-in process.

NOTE: Before starting your exam, make sure that you are familiar with the ProctorExam buttons that appear on the right-hand side of the page. If you encounter issues during the exam, you may be able to fix the issues by clicking on the relevant button.

The screenshot shows a web browser window with the URL `fry-it.proctorexam.com/student_sessions/1ee7f6e9dc9cf43f844890b84a893bf5`. The page title is "PCE Written Component: TESTING".

Important notice

⚠️ Keep this page open throughout the duration of your exam. When you have finished your exam, select the 'End Exam' button at the top of the screen.

Things that you are not allowed to do during the exam

- Browse the internet
- Use external applications
- Use textbooks
- Use a calculator
- Use additional materials

General instructions

You are now ready to begin your exam

PCE Written Component: TESTING

[Click here to begin your exam](#)

Right-hand side menu:

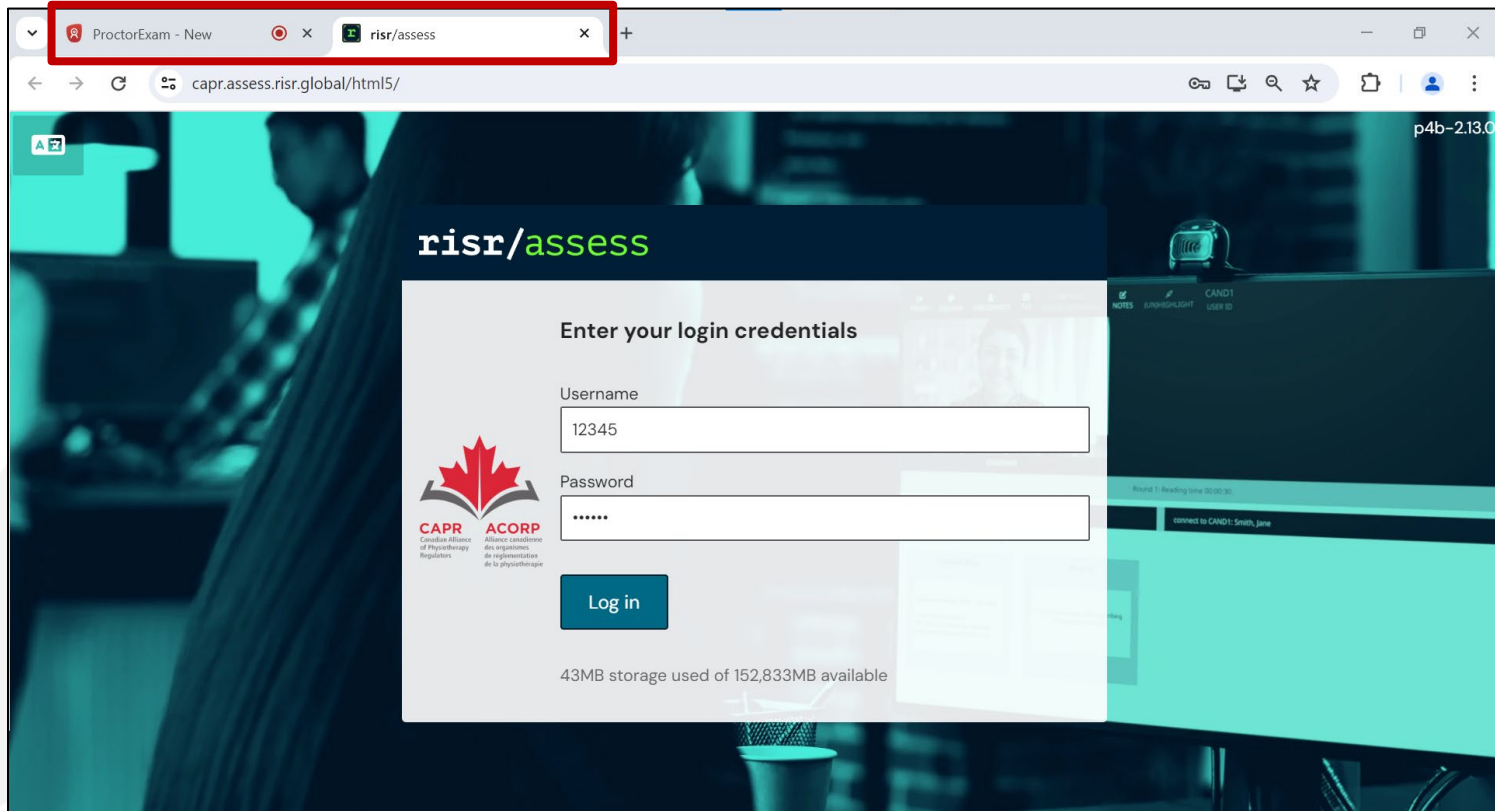
- Screen sharing
- Camera (web camera)
- Phone camera
- Proctor chat
- Support



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When you are ready, click on the link to open the risr/assess platform in a new tab. **You must keep both the ProctorExam and risr/assess tabs open for the duration of your exam.**



Enter the Username and Password from the printed copy of your Exam Appointment Confirmation email. Your exam will begin **immediately** after you log in.



4.3 During the Examination

Once you have logged in and started your exam, you will not need to interact with your proctor except in the following circumstances:

4.3.1 Taking a break

You are allowed to take a break for a **maximum duration of 10 minutes** out of view of the web camera.

The exam timer will **NOT** be paused for breaks. Any time that you take for breaks, and the security processes that you must go through when you return, will be deducted from your exam time.

Before taking a break, you must notify the proctor by sending a message in the chat in the ProctorExam page, e.g. “Break please”.

NOTE: Do **NOT** leave your testing environment at any time during the exam without confirmation from your proctor that they are aware that you are leaving the web camera view.

After returning from your break, you must:

- notify the proctor by sending a message in the chat feature, e.g. “Back from break”
- follow the proctor’s instructions **BEFORE** resuming your exam.

4.3.2 Examination violations

The proctor has the right to communicate with you and/or conduct additional security checks at any time they deem necessary.

Your proctor will communicate violations to CAPR. CAPR may **TERMINATE** your exam if you:

- refuse to follow any part of the check-in or security process
- refuse to follow the proctor’s instructions
- have spyware operating on your computer
- leave the view of the web camera without notifying the proctor first
- resume your exam after a break without notifying the proctor and/or before going through the security check-in process
- exceed the 10-minute limit for a break
- engage in behaviour that is suspicious or inappropriate (see the [Rules of Conduct and Examination Security](#))
- are found to have or access a prohibited item during the exam
- change your testing environment
- turn off the light(s) in your room (or anyone else does)
- turn off or disable your web camera, microphone, or screen sharing



- read questions out loud
- speak to, or receive aid from, other individuals
- exhibit any abusive behaviour towards the proctor
- allow another person or animal to enter the testing environment

A terminated exam means that you cannot continue with your exam and you may face one or more of the consequences outlined in the ‘Rules of Conduct and Examination Security’.

4.3.3 Troubleshooting issues

CAPR will be actively monitoring your exam through the risr/assess and ProctorExam platforms. In most cases, CAPR will be aware that you are experiencing a technical issue, and will be attempting to interact with you through the chat function of the ProctorExam platform.

If your technical issue persists for more than 30 minutes and CAPR has not attempted to contact you through the chat function of the ProctorExam platform, this indicates that you have been disconnected from the ProctorExam platform. This may happen if you lose your internet connection on your testing device, remote proctoring device, or both. If this occurs, you may use your phone to call CAPR for exam day support. If you are using your phone as your remote proctoring device, you may take your phone out of airplane mode to contact CAPR.

If you experience significant interruptions that prevent you from establishing a stable connection to either ProctorExam or the risr/assess platform, you will not be able to complete your exam. CAPR will work with you to reschedule you to another available exam date.

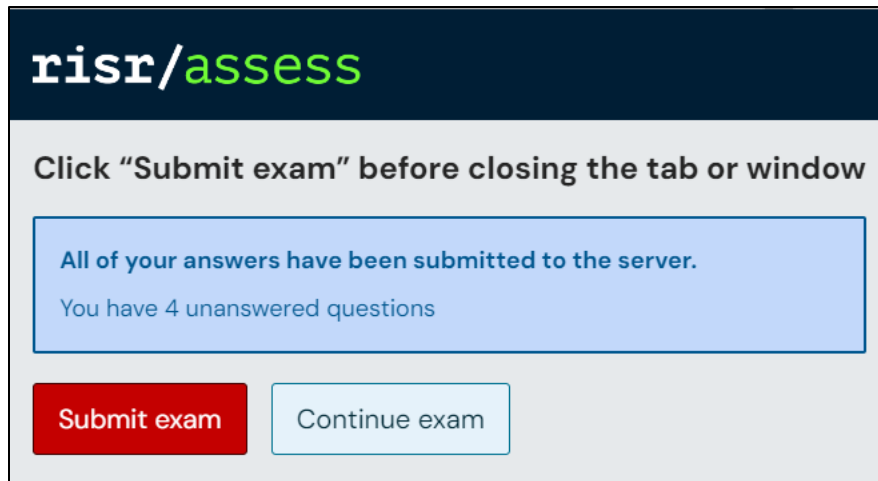
If you are unable to complete your exam due to a technical issue:

- Technical issues that are outside of your control: these are technical issues related to the risr/assess or ProctorExam platforms. Where such issues occur, CAPR will work with you to move you to another available exam date without charge.
- Technical issues that are within your control: these are technical issues NOT related to the risr/assess or ProctorExam platforms, and are related to your testing device, internet connection, or any other technology or network requirement related to taking the exam. Where such issues occur, you will have to move to another exam date, and this will be subject to the ‘Cannot Test Service Fee’ of \$200.

4.4 Finishing the examination

Finishing the exam on risr/assess

1. When you are ready to finish, click the ‘FINISH’ button in the exam platform. A pop-up window that will indicate the number of unanswered questions (if any) will appear and ask you to confirm that you are ready to submit your exam

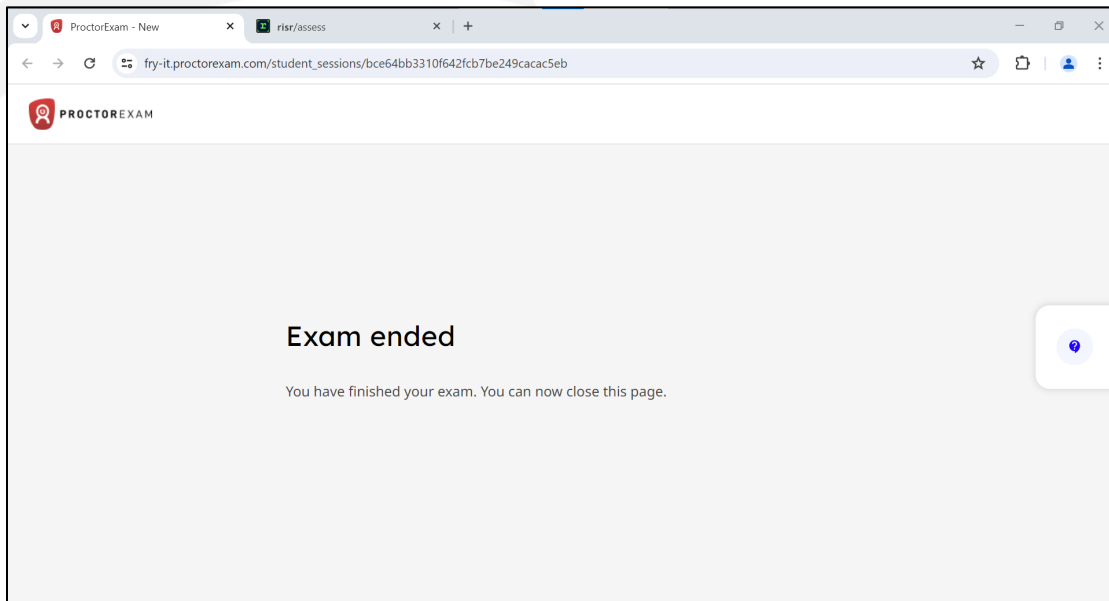


NOTE: When the exam time has elapsed, this pop-up window will automatically appear without you clicking the 'FINISH' button; if this occurs, you will not have the option to continue your exam.

2. Click 'Submit exam' in the pop-up confirmation. You will be re-directed to the risr/assess login page.

Finishing the exam on ProctorExam

3. Go to the ProctorExam page and click 'End Exam' on the page, and in the pop-up confirmation.
4. You will see an onscreen confirmation that you have successfully submitted your exam.





CAPR
Canadian Alliance
of Physiotherapy
Regulators

ACORP
Alliance canadienne des
organismes de réglementation
de la physiothérapie

NOTE: The onscreen notification confirms that you have submitted your exam. You will **NOT** receive an exam submission confirmation email from CAPR or risr/, and you do **NOT** need to email CAPR to confirm your exam completion.

5. You may close both tabs.